

MINUTES and ACTION ITEMS - ENABLE YORK

Meeting Date:	Wednesday, March 8 th , 2017	
Meeting Attendees:	Voting Members: <ul style="list-style-type: none"> ▪ Yvonne Simpson (Graduate Student) ▪ Samantha Holloway (Undergraduate Student, Student Co-Chair) ▪ Ruth Bramham (Project Coordinator, CBSO) ▪ Andrea Daley (Associate Professor, School of Social Work) 	Ex-Officio members: <ul style="list-style-type: none"> ▪ Josephine Tcheng (Education Advisor, Centre for Human Rights, Equity and Inclusion-REI) ▪ Marc Wilchesky (Exec. Director of Counselling and Disability Services, Keele Campus)
Apologies from:	<ul style="list-style-type: none"> ▪ Leanne de Fillipis (AODA Coordinator) 	
Guests	<ul style="list-style-type: none"> ▪ Annette Boodram (Diversity & Inclusion Consultant, Human Resources) ▪ Taylor Starr (Undergraduate Student) 	
Minutes taken by:	Natasha Prashad	
Next Meeting Date:	Tuesday, April 4 th , 2017, 1:00pm to 2:30pm REI Boardroom, VPD 2070	

Agenda:

- 1. Introduction and Announcements**
- 2. Routine Items for Discussion**
 - **Approval of Notes of Last Meeting (January)**
 - **Guest Speakers**
 - **Events**
 - **Accessibility around Campus**
 - **Meeting Dates**
- 3. Goals of Committee**
- **Review and Approval of Recommended List**
- 4. Information to create Enable York Brochure**
- 5. Guest Speaker: Outreach Strategies for Employment of People with Disabilities**

Items Discussed:

1. Introductions and Announcements

The committee meeting began with roundtable introductions and a reminder to members to indicate their attendance to monthly meetings via email.

A discussion then ensued about keeping notes of meetings anonymous and informal. This is to be achieved by omitting names in the meeting notes. It was suggested for members to take their own notes regarding specific tasks assigned to members.

2. Routine Items for Discussion – Approval of Notes of Last Meeting (January)

Members reviewed the notes of the meeting from January and made corrections to the information captured. Also, members reviewed and amended the *Terms of Reference*, specifically sections 6.2.3, 8.6 and 10.1. The two changed documents will be sent out to committee members via email.

2. Routine Items for Discussion – Guest Speakers

The Student Co-Chair reminded members to email suggestions for guest-speakers so as to be accommodated in the meeting agenda.

2. Routine Items for Discussion – Events

Committee members brainstormed possible events that would help increase awareness and promote outreach for the committee. One suggestion was to have an event during Fall Orientation Week. The committee would have to contact the *York University Orientation Directors' Association (YODA)*. At this event, a resource in the form of a brochure or a bookmark could be distributed with brief information about the committee, including goals, contact information etc. These resources would also be available in digital format on the committee's webpage. The structure of this event was discussed to be an informal open-house situated in Vari Hall. This event would be an opportunity for members of

the York community to meet members and learn more about the Committee. However, it was noted that this event should be established with a purpose in terms of what Enable York would like to do for the community. In discussion, the theme of “telling our stories” or “have a story to tell” was proposed for the open-house event.

Alternatively, it was proposed that the open-house in Vari Hall be a subsequent event to a preliminary introductory event for the committee to hear the concerns and suggestions of the York community. Hence, the open-house could then become a platform to share with the community the committee’s future goals and plans. As part of the committee’s growth plan, potential strategies for effective community engagement are to be discussed.

2. Routine Items for Discussion- Accessibility Around Campus

Members discussed advocating a change to the YU SAFTY APP to allow people a way to report malfunctioning accessibility mechanisms on campus, contributing to larger feedback on accessibility at York. Currently, to report a problem with an accessibility mechanism, people have to call extension 22401. To have a change made to the app, contact would have to be made to the group or person who originally created and updated the app.

However, members noted that not having Faculty Co-Chair can pose a challenge in carrying forward this item and other initiatives, as the Faculty Co-Chair has the responsibility of reporting to the *President’s Advisory Committee on Human Rights (PACHR)*.

2. Routine Items for Discussion- Meeting Dates

Members discussed having committee meetings in June and August. The student co-chair will send out a Doodle Poll links for members to indicate their availability for chosen dates in June and August.

3. Guest Speaker: Outreach Strategies for Employment of People with Disabilities

Annette Boodram, Diversity and Inclusion Consultant with *Talent Acquisition and Development, Human Resources* contacted the committee to discuss strategies that can be utilized to increase applicants among the employee group of persons with disabilities. The *Talent Acquisition and Development, Human Resources* office currently conducts reporting and analysis of the issues faced by persons with disabilities in gaining employment. Members suggested various internal and external organizations that the office could contact and share job advertisements from York University. These groups included;

- Spinal Cord Association
- Centre for Addiction and Mental Health (CAMH)
- Canadian Association for Community Living (CACL)
- Guelph University
- March of Dimes Canada – office is located at Keele Campus in the Atkinson Building
- LIME- Connect
- Counselling and Disability Services, Keele Campus
- Career Centre, Keele Campus
- National Educational Association of Disabled Students (NEADS)
- Canadian National Institute for the Blind (CNIB)
- Canadian Hearing Society
- Ontario Disability Support Program (ODSP) employee network
- Association of Disability Service Providers
- Ethno-Racial Disabilities Coalition of Ontario (ERDCO)
- Ontario Rainbow Alliance for the Deaf (ORAD)
- John Howard's Society

To Do List:

Activity	Person Responsible
Make discussed changes to January Notes of Meeting and send to committee members	Natasha Prashad
Make discussed changes to the Terms of reference and send to committee members	Natasha Prashad
Send input on Informational Accommodation Letter to Marc Wilchesky	Committee members
Review and approve suggested goals for committee	Committee members
Send out Doodle Poll with suggested dates for summer committee meetings	Samantha Holloway
Forward suggestions to Samantha for guest speakers at committee meetings	Committee members