

## MINUTES AND ACTION ITEMS - ENABLE YORK

<b>Meeting Date:</b>	Wednesday, February 13, 2019, 10:00 AM to 12:00 PM, Room 901 - Kaneff Tower
<b>Meeting Attendees:</b>	<ul style="list-style-type: none"> <li>▪ Allison Bishop</li> <li>▪ Mira Dineen</li> <li>▪ Rana Nasrazadani</li> <li>▪ Roxanne Mykitiuk</li> <li>▪ Ruth Bramham</li> <li>▪ Sheila Wilmot</li> <li>▪ Deane Taylor</li> <li>▪ Ketziah Rhule</li> <li>▪ Marc Wilchesky</li> <li>▪ Yvonne Simpson</li> <li>▪ Maggie Quirt</li> <li>▪ Megan Davies</li> <li>▪ Alicia Campney</li> </ul>
<b>Guests:</b>	
<b>Apologies from:</b>	<ul style="list-style-type: none"> <li>▪ Kat Kahnert-Wolchak</li> <li>▪ Yasir Hameed</li> <li>▪ Dragan Spasojevic</li> <li>▪ Maureen Armstrong</li> <li>▪ Roxana Jahani Aval</li> </ul>
<b>Minutes by:</b>	Allison Bishop (Education and Communications Advisor, Centre for Human Rights, Equity and Inclusion)
<b>Next Meeting Date:</b>	Wednesday, March 20, 2019, 10:00 AM to 12:00 PM, Room 901 - Kaneff Tower

### Agenda:

1. Welcome and Introductions
2. Approval of the Minutes of the Meeting of January 16, 2019
3. Approval of the November 2017 Roundtable Recap Document (Discussed Jan. 16 2019)
4. Update on the Guidelines and procedures re: Academic accommodations for students with disabilities
5. Report back on the York University accessibility mapping exercise
6. Report of the roundtable/consultation working group

**Items Discussed:****1. Welcome and Introduction of Committee Members**

- The Co-Chairs opened the committee meeting with roundtable introductions by present members.

**2. Approval of the Minutes of Meeting of January 16, 2019**

- Meeting minutes from the January 16, 2019 committee meeting were approved without changes.

**3. Approval of the November 2017 Roundtable Recap Document**

- The accuracy of the November 2017 Roundtable Recap document was discussed during the January 16, 2019 committee meeting; however, a motion to approve the document was not brought forward due to timing constraints.
  - During the January meeting, it was noted by one committee member that the repetition in the document may represent the level of frustration and disengagement felt by students, and the document could be more explicit about this frustration.
  - During the February meeting, the committee requested to amend Roundtable Recap document to reflect this comment, indicating it was inferred by the committee and was not stated explicitly by roundtable attendees.
  - The document, including this amendment, will be voted on for approval during the March 20, 2019 committee meeting.

**4. Update on the Guidelines and Procedures re: Academic Accommodations for Students with Disabilities**

- Feedback provided by the Enable York Committee regarding the guidelines, procedures, and definitions that will accompany York's Policy on Academic Accommodation for Students with Disabilities was shared with Franck van Breugel and the Senate Executive Sub-Committee on Equity.
- The Senate Executive Sub-Committee on Equity will return to the Enable York Committee for further consultation in winter, 2019, once a draft of the guidelines has been created.
- The Senate Executive Sub-Committee on Equity intends to submit the guidelines for Senate approval by June, 2019.

**5. Report back on the York University Accessibility Mapping Exercise**

- Feedback provided by Enable York Committee members on the accessibility mapping exercise project plan was received by the co-chairs.
  - The co-chairs have incorporated suggestions regarding the research questions. Additional feedback, including suggestions regarding the final deliverables for the project, will be discussed by the Accessibility Mapping Exercise Working Group.
- Roxanne Mykitiuk, Enable York co-chair, offered to donate their unused Research Assistant (RA) allotment for the winter 2019 term as provided by Osgoode, to the Accessibility Mapping Exercise project.

- The recruitment process is underway and it is anticipated an RA will be in place to begin work on the project by early March, 2019.
- Roxanne indicated that communications to the working group outlining next steps, including the drafting of a job description for the RA, would be sent following the committee meeting.

**6. Report of the Roundtable/Consultation Working Group**

- A significant portion of the February meeting was spent discussing the community roundtable, which was intended to take place on March 6, 2019.
  - The purpose of the roundtable was to consult with key informants at York University as part of the research portion of the Accessibility Mapping Exercise.
- Committee members discussed how to frame the consultation questions to ensure they were appropriate for attendees, and that the questions aligned with the broader research project.
- Ultimately, the committee decided to defer the roundtable consultation, potentially rescheduling the event in fall 2019. The deferral would allow the committee to spend time further developing the Accessibility Mapping Exercise project and developing consultation questions that clearly align with the project purpose.
- In the interim, it was determined that the committee would focus on:
  - Recruiting an RA to begin working on the project;
  - Finalizing the project objectives, deliverables and research questions; and
  - Developing and distributing a template with the research questions for the committee members to populate. The template also ask committee members to identify the names and contact information of key informants who should attend the fall roundtable consultation.

**7. Next Meeting: March 20, 2019**

**ACTION ITEMS:**

Activity	Person(s) Responsible
Amend 2017 Roundtable Recap Document from	Allison Bishop
Hire Research Assistant to assist with Accessibility Mapping Exercise and delegate work	Roxanne Mykitiuk
Accessibility Mapping Exercise Working Group participants to finalize the project objectives, deliverables and research questions.	Mapping Exercise Working Group